Writing and Research Workshops

Winter 2012

The Graduate Writing Center Winter offers general writing workshops on a variety of topics as well as a few specialized workshops for non-native speakers of English. We also hold targeted writing workshops for graduate students in the areas of Humanities & Arts, Social Sciences, and Sciences & Engineering. Additionally, we post information about workshops being offered by the UCLA libraries and the ATS Statistical Consulting Group. Special thanks to our campus programming partners: UCLA Library, Writing Programs, Academic Technology Services Statistical Consulting Group, Counseling and Psychological Services, and the Career Center.

- **New Master's Thesis Boot Camp**
- **Research Workshops**
- **Statistical Software Workshops**
- **General Writing Workshops**
- **Dissertation and Proposal/Prospectus Workshops**
- **Humanities & Arts Workshops**
- **Social Sciences Workshops**
- **Sciences & Engineering Workshops**
- **ESL Workshops**
- **All Workshops in Chronological Order**
- **Online Workshops**
- **Summer Boot Camps** (past)
- **Past Workshops**
- **Click Here for Flyers**

Research Workshops

EndNote
This hour-long session offers an introduction to EndNote, a software program that helps researchers organize and manage their references and create and format bibliographies.
Two times, same workshop:
Thursday, January 12th, 2-3pm
Tuesday, January 24th, 1-2pm
Location: Research Library Research Commons Classroom, room 21536 (map)

EndNote Web
This hour-long session offers an introduction to EndNote Web, a Web-based software program available to all UCLA students that helps researchers organize and manage their references and create and format bibliographies.
Wednesday, January 18th, 2-3pm
Location: Research Library East Electronic Classroom, room 21536 (map)

Research Commons Open House
If you've been wondering how to use the collaborative pods equipped with big-screen monitors and other features of this expansive new space, bring your laptop, iPad, or just yourself to get advice and assistance. Staff will offer demos of collaborative

apps including Prezi, Google Docs, EndNote Web, PBWiki, and more, and information will be available about reserving pods, group study rooms, and the classroom as well as other facilities, equipment, and services.

Friday, January 27th, 11am-1pm

Location: Research Library Research Commons ([map](#))

XML (Extensible Markup Language)

This ninety-minute session presents a short introduction to XML and how and why to use it for innovative digital scholarship projects. Knowing XML will increase your ability to plan projects, talk to technology experts, and share content with collaborators anywhere. By the end of the session you will know how to read and edit XML and understand the relationships among XML, XSLT, and HTML. There will be some hands-on exercises and an introduction to Oxygen, an XML editor.

Wednesday, February 1st, 11:30am-1pm

Research Library Research Commons Classroom, room 11630F ([map](#))

Publication Models for the 21st Century: What Graduate Student Journal Editors Need to Know

Join UCLA librarians, current graduate student journal editors, and the GSA Director of Publications to discuss different publication models, the shape of things to come in the world of graduate student journals, and interfacing with GSA. This is an excellent opportunity for editors to get expert advice and to chat with editors using different editorial models and philosophies. The workshop is co-sponsored by GSA Publications and the UCLA Library and hosted by the Graduate Writing Center. Questions should be directed to: Stacey Meeker, Director of GSA Publications (**pubs@gsa.asucla.ucla.edu**).

Tuesday, February 7th, 4:00-6:00pm

Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

TEI (Text Encoding Initiative)

This ninety-minute session gives a quick introduction to the Text Encoding Initiative (TEI) standard, which is used by humanities scholars and librarians to create digital editions of documents, books, manuscripts, etc. Learn to use the TEI standard during this hands-on workshop.

Friday, February 10th, 2-3:30pm

Research Library Research Commons Classroom, room 11630F ([map](#))

Copyright Basics

This hour-long session covers what every beginner needs to know about copyright: what is covered under copyright, what is not, the bundle of exclusive rights, duration of copyright, works in the public domain, and more.

Thursday, February 16th, 2-3pm

Research Library Research Commons Classroom, room 11630F ([map](#))

Other Resources--

Research Guides

Research Guides are available online that link to key resources and reference books for certain courses and disciplines. Subject guides, course guides, and general research guides are all available (**click here**).

Research Appointments

Graduate students are encouraged to contact the Library's subject specialists for more specialized and personalized assistance with research, library resources, and subject databases. *Click here for a complete list of subject librarians*.

Copyright Questions

Contact the Library's copyright experts for assistance with copyright, publishing, intellectual property, and other related issues at **copyright@library.ucla.edu**.

To see the most current schedule of UCLA Library workshops, consult the UCLA Library seminar page.

Statistical Software Workshops

For walk-in consulting information, Stat books for loan, and the most up-to-date listing of seminars, please see the **ATS Stats Group website**. Click **here** for more detailed location information, including directions to the Visualization Portal in the Math Sciences building.

General Writing Workshops

Strategic Reading
Erin Brown, History
Feeling overwhelmed by your reading lists? Concerned that you are missing the point of what you have just read? Are you taking pages of notes for every article you read? This workshop will cover effective reading and note-taking strategies so that you read more efficiently, assess your reading with a critical eye, and annotate each work so that important concepts are easily accessible.
Thursday, January 12th, 5:30-6:30pm
Location: Conference Room 4, Student Activities Center (basement level) (map)

Academic Writing Skills Workshop for ESL Graduate Students
Carole Yue, Psychology
In this interactive workshop, ESL graduate students will learn skills and strategies to build their fluency, accuracy, and comprehensibility in English academic writing. In addition, we will discuss useful on-campus, online, and print resources that will help students to work independently to improve their writing. There will also be time for questions and answers about ESL writing issues and concerns.
Friday, January 13th, 12:00-2:00pm
Location: Conference Room 4, Student Activities Center (basement level) (map)

The Art of Writing the Literature Review
Erin Brown, History
This workshop will cover strategies and best practices for writing a literature review, including note-taking strategies, writing process issues, and common organizational patterns. The workshop focus will be on literature reviews for original research projects but will be generally helpful for all literature reviews.
Thursday, January 19th, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) (map)

Best Practices for Writing Your Master's Thesis
Netta Avineri, Applied Linguistics
This workshop will begin with a discussion of scope, expectations, and time constraints as related to master's theses. We will then consider writing and organizational strategies for the typical components of master's theses in different disciplines. Lastly, we will discuss approaches to and tips for revision of the project. Students at any stage of writing are encouraged to attend.
Two times (same workshop):
Thursday, January 26th, 5:00-7:00pm
Friday, January 27th, 12:00-2:00pm
Location: Graduate Student Resource Center, Suite B11 (basement level) (map)

Grammar 101: A Refresher Workshop
Carole Yue, Psychology
What is the difference between "who" and "whom"? When should I use active or passive voice? How do I combine dependent and independent clauses? Designed for both native and non-native speakers of English, this workshop will review relative pronoun usage, active/passive voice, subject-verb agreement, dangling and misplaced modifiers, and sentence structure. Participants will practice editing for grammatical accuracy in addition to discussing methods and resources for self-correction.
Friday, February 10th, 12:00-2:00pm
Location: Conference Room 4, Student Activities Center (basement level) (map)

Punctuation 101: A Refresher Workshop

Carole Yue, Psychology

Does a comma always go before "and"? What is the difference between "which" and "that"? This workshop will review commas, semicolons, colons, parallel structure, and restrictive and non-restrictive clauses. Participants will also practice editing for punctuation.

Friday, February 17th, 12:00-1:45pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Style 101: A Refresher Workshop

Carole Yue, Psychology

I've been told that my writing is "dense" and "passive" and that my sentences don't "flow." How can I fix these problems? This workshop will help participants improve the clarity and cohesion of their sentences and paragraphs. They will also practice editing for style.

Friday, February 24th, 12:00-1:45pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Revision Workshop: Strategies for Revising Longer Texts

Marilyn Gray, Graduate Writing Center Coordinator

This hands-on workshop will provide people with revision strategies for longer texts, such as master's theses, dissertation chapters or proposals. Please bring a hard copy of your own work, at least 15 double-spaced pages (more is fine). If you would like to do some of the preparation work ahead of time, start working on a backwards outline by tagging each paragraph with a phrase describing its main point.

Thursday, March 1st, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Dissertation and Proposal/Prospectus Workshops

Strategies for Writing the Social Sciences Dissertation Proposal

Netta Avineri, Applied Linguistics

This workshop will give an overview of the main components of a dissertation proposal in the social sciences and cover strategies for writing the introduction, literature review, methods, and significance sections. These strategies should be adapted to your department's and advisor's expectations about the structure and content of your proposal. Please bring two copies of your abstract to this workshop.

Tuesday, January 31st, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Strategies for Writing the Humanities Dissertation Prospectus

Erin Brown, History

This workshop is geared towards giving incipient prospectus writers the tools to write their prospectus over the course of two months. We will discuss literature review and argument development as well as how to turn the many different pieces of a prospectus into a coherent document. Nota bene: this is meant to be an addition to--not a substitution for--serious discussions with your advisor about what is expected of you in your home department.

Thursday, February 2nd, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Humanities Writing Workshops

Strategies for Writing the Humanities Dissertation Prospectus

Erin Brown, History

This workshop is geared towards giving incipient prospectus writers the tools to write their prospectus over the course of two

months. We will discuss literature review and argument development as well as how to turn the many different pieces of a prospectus into a coherent document. Nota bene: this is meant to be an addition to--not a substitution for--serious discussions with your advisor about what is expected of you in your home department.

Thursday, February 2nd, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](map))

Preparing and Presenting Conference Papers in the Humanities

Erin Brown, History

The purpose of this workshop is to present strategies for writing a conference paper from scratch or transforming an already existing document to fit a particular call for papers. From titles to opening up for questions, we will discuss different methods for preparing an engaging and substantive oral presentation, including various technological aids you may want to use.

Thursday, February 23rd, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](map))

Revision Workshop: Strategies for Revising Longer Texts

Marilyn Gray, Graduate Writing Center Coordinator

This hands-on workshop will provide people with revision strategies for longer texts, such as master's theses, dissertation chapters or proposals. Please bring a hard copy of your own work, at least 15 double-spaced pages (more is fine). If you would like to do some of the preparation work ahead of time, start working on a backwards outline by tagging each paragraph with a phrase describing its main point.

Thursday, March 1st, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](map))

Social Sciences Writing Workshops

Strategies for Writing the Social Sciences Dissertation Proposal

Netta Avineri, Applied Linguistics

This workshop will give an overview of the main components of a dissertation proposal in the social sciences and cover strategies for writing the introduction, literature review, methods, and significance sections. These strategies should be adapted to your department's and advisor's expectations about the structure and content of your proposal. Please bring two copies of your abstract to this workshop.

Tuesday, January 31st, 5:00-7:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](map))

Preparing a Conference Paper: PowerPoint Presentations in the Social Sciences

Netta Avineri, Applied Linguistics

This workshop will focus on techniques for outlining, building, and presenting an effective 10-20 minute oral/video (e.g., PowerPoint) presentation as typically presented in the social sciences. We will discuss strategies including converting a written paper into an oral presentation, effectively using limited time, and incorporating multimedia elements into a presentation.

Tuesday, February 28th, 5:00-6:30pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](map))

Science and Engineering Writing Workshops

Practical Tips for Writing a Scientific Paper

Scott Arno, Neuroscience

This workshop will cover the basics of how to plan for, prepare, and organize science-specific writing, including term papers, manuscripts and abstracts. We will also cover style, common structure and tips for avoiding problems such as excess jargon and ambiguously stated hypotheses.

Friday, January 20th, 12:00-1:30pm

Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Preparing and Presenting 10-Minute Conference Talks in the Sciences
Scott Arno, Neuroscience
This workshop will cover the principles of the 10- minute talk in the context of biomedical sciences. We will discuss how to condense your research into PowerPoint, and how to effectively present it within the allotted timeframe. We will cover stylistic issues and public speaking issues as well.
Thursday, February 16th, 5:00-6:30pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

We have some previously-recorded online workshops about writing in the sciences, including workshops on applying for the NIH NRSA fellowship and writing dissertation proposal and an article-based dissertation in the sciences. For more information, click **[here](#)**.

ESL Workshops

Academic Writing Skills Workshop for ESL Graduate Students
Carole Yue, Psychology
In this interactive workshop, ESL graduate students will learn skills and strategies to build their fluency, accuracy, and comprehensibility in English academic writing. In addition, we will discuss useful on-campus, online, and print resources that will help students to work independently to improve their writing. There will also be time for questions and answers about ESL writing issues and concerns.
Friday, January 13th, 12:00-2:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))

Email Etiquette at the University
Carole Yue, Psychology
Graduate students will write thousands of emails while getting your degree—emails that invite professors to serve on your dissertation committee, emails that ask for extensions on papers, emails in which you introduce yourself to potential mentors or advisors. Designed for graduate students who speak English as a second or foreign language, this workshop breaks down the language necessary to make polite requests over email. It also covers basic email etiquette and includes opportunities to edit emails written by real graduate students.
Friday, February 3rd, 12:00-2:00pm
Location: Conference Room 4, Student Activities Center (basement level) ([map](#))